# 2025 TUTORIAL TEAM AREA











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GO BACK HOME

\*All information are mandatory. Please fill in the complete form to







I

VALIDATE

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#### Select your campany's account.

or create a new one if it is not on the list. If you don't fill it right your account won't be accepted.





#### GO BACK HOME

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Select your billing company.

Or create a new one. Fill in all billing information. If you don't fill it right your account won't be accepted.





<u>NB:</u> each account will be reviewed and approved by the organisation before you can

# ORDER YOUR PASSES, GRIDWALKS AND PARKINGS









# — VIRTUAL ACCREDITATION CENTER



ADD

PASS ORDER

#### **TEAM PROFILES :**

Lastname	Firstname	Email	Company	Function		
TEST-NAME	TEST-FIRSTNAME	TEST@EMAIL.COM	NAME OF THE TEAM	TEAM MANAGER	EDIT	DELETE

On "Team profiles" : create your staff list. To registrer all of your drivers and staff members, click on "Add" .

#### **TEAM PROFILES :**

Lastname	Firstname	Email	Company	Function		
TEST-NAME	TEST-FIRSTNAME	TEST@EMAIL.COM	NAME OF THE TEAM	TEAM MANAGER	EDIT	DELETE
TEST-NAME	TEST-FIRSTNAME	TEST@MAILCOM	ELMS ORGA		EDIT	DELETE

#### **HOW TO CREATE A PROFILE**

1/1





#### PASS ORDER - PLEASE SELECT A TYPE



#### HOW TO ORDER A PASS

## 1/5

#### Click on "Season pass" or "Single event pass" to reach the next step.

LUDOPLAN ALE MANE	- PROFILE EDITION	
YOUR ACCOUNT	The second second	Fill in all inform
ELMS A	Lastname*	your tutur pass.
Team Information	Firstname* Lara	
Virtual Accreditation Center	Image Lara BRU_3.jpg 2371 ko	
Fuel Order Form		
Paddock Form	SAVE -	per that only a <u>season accre</u>
Parking Order		
Travel Visa		
Catering		
Hotel Bookings		
CONTRET OS		



### editation needs a photo in color (identity type).



#### — PASS ORDER

#### BACK



Number of passes to be added

SELECT

#### **HOW TO ORDER A PASS**

3/5

Choose the category of pass you want:
"Number of free passes remaining" if you still have some left.
"Number of passes to be added" if not.

Click on Select and choose the pass you want. You can add various passes at the same time if needed.

**OPTION 1:** when your accreditation has been registered, it desappears of your list. **OPTION 2:** when your profil has been selected once, the system doesn't authorized a duplicate profil.

> To order several anonymous passes : Write your number of passes and click on Add.
> ADD
> ADD
> 1



I agree to the LMEM Pass Terms & Conditions



#### **HOW TO ORDER A PASS**

- PASS ORDE	R	
BACK		
Team		*
Car Number		
Company		*
VAT Number		
Contact Name		*
Contact Email	On "comment" : you can write	e a specific note directly to
Fax Number	Enveloppe details, names of t	the guests, add a parking o
Mobile Number		
Address		
		11
Comment		
<b>?</b> Purchase order information		
Number of free passes remaining	SELECT	
Number of passes to be added	SELECT	

#### HOW TO ORDER A PASS

### 5/5

o Lara. order,...





	— PASS OR	DER -		GD BACK HOME
	BACK			SHOPPING
Team Information				You can order several r
Virtual Accreditation Center	Category	Nome Firstnam BRU LARA	ne (	1 ordor – 1 invoico
🥬 Fuel Order Form				I Order – I mvoice.
Paddock Form				
Parking Order	FINALIZE →			
🗊 Travel Visa		— GRID WALK ORDE	R	
Gatering		BACK GRID WALK		
Control Bookings		Team		*
LOO OUT 💿 CONTACT US 🖾		Car Number		
		Contact Name		
		Email		
		Country		
		VAT Number		
		Address		•
		? Purchase order information		
		Access Price Number		
		GRIDWALK € O		
		τοταί		
		I agree to the LMEM Pass Terms & Conditions		

#### HOW TO CREATE A SHOPPING CART

## 1/2

### **CART**

needs (parking, pass, gridwalk, catering, internet) and og cart.

– PARKING ORDER	
PARKING ORDER	
Team	· · · · · · · · · · · · · · · · · · ·
Car Number	
Contact Name	·
Company	÷ *
Email	
VAT Number	
Address	÷
? Purchase order information	
Access Price Number	
GRIDWALK € O	
TOTAL 0 €	





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- 4 HOURS OF BARCELONA BACK

ADD TO CART 🛛 →

🛕 Please note, your order has not yet been validated 🛕

Parking	Number	Price
PARKING	1	10€

Click on "Add to cart" and continue your shopping. 1 order = 1 invoice.

 $\geq$ SHOPPING CART 🃜

Click on "Shopping cart" and confirm your finale order.

# **HOW TO CREATE A SHOPPING CART** 2/2

▲ ORDER DEADLINE - November 27<sup>th</sup>

Amo	bunt
	10 €
	<b>TOTAL :</b> 10 €





EUROPEAN ILE MARSE	- PASS ORDER -	
YOUR ACCOUNT		
ELMS *	BACK	
Team Information	Thank you for your order.	
Virtual Accreditation Center	Your order has been registred with reference PASS_xxxxxxx.	
Fuel Order Form	BACK TO HOME 🎢	
Paddock Form		
Parking Order		ou have su
Travel Visa		
Catering		
Hotel Bookings		
LOG OUT 💿 CONTACT US 🖾		

GO BACK HOME

cceeded to order your pass.

If you have any questions regarding the credential orders, please contact: Lara BRU - l.bru@europeanlemansseries.com

